

EXHIBITOR RULES AND REGULATIONS
Texas Dietetic Association
2012 Food and Nutrition Conference and Exhibition

1. EXHIBIT SPACE

The space contracted for herein is to be used for the Exhibitor whose name appears on the contract for space. Exhibitors may not sublet or resell any portion of their contracted space nor allow their badges to be used by unauthorized persons. No firm or organization, which has not contracted for exhibit space, will be permitted to solicit business within the exhibit area. Texas Dietetic Association reserves the right to prohibit or restrict and, if necessary, remove or require correction of any exhibit that is unsuitable or objectionable for the TDA FNCE or the exhibit area.

2. SETUP OF EXHIBITS

Adequate setup time (Noon-7:00 pm Thursday, April 12 and 7:00 am-10:15 am Friday, April 13) will be allowed prior to the official opening of the Exhibition. It is incumbent upon the exhibitor to coordinate with the official show decorator to ensure that all material is scheduled for arrival at the exhibit hall in ample time to be erected and ready when the show officially opens at 11:15 am on Friday, April 13. No setup will be permitted once the show is open. TDA reserves the right to assign labor to set up any exhibit that is not in the process of being erected two (2) hours prior to the completion deadline on designated setup day. The exhibitor will pay all charges for labor.

3. EXHIBITOR PERSONNEL

During official exhibition hours, a representative from the exhibiting firm must be in the booth at all times. A maximum of four (4) individuals (per 8'x10' booth space) will be allowed to work in a booth at any one time.

4. SECURITY

Every reasonable precaution will be taken by TDA to protect property during installation, show hours and removal. TDA, however, will have no liability for any loss or damage sustained by an exhibitor during such hours or at any time, whatever the cause.

5. INDEMNITY

It is expressly understood and agreed that the exhibitor will hold harmless and make no claim against TDA nor any of its officers, members or agents for any loss, damage to or destruction of property, nor for any injury that may occur to the exhibitor, its agents, or its employees while in the exhibit facilities, nor for any damages of any nature or character whatsoever, including direct or indirect damage as a result of loss of business arising out of the exhibition or cancellation thereof.

6. TEARDOWN OF EXHIBITS

NO TEARDOWN OF EXHIBITS WILL BE PERMITTED UNTIL THE OFFICIAL CLOSING OF THE FINAL DAY OF THE EXHIBITION. TDA STAFF HAS INSTRUCTED THE GENERAL CONTRACTOR THAT THERE ARE TO BE NO EXCEPTIONS TO THIS RULE WITHOUT PRIOR APPROVAL.

7. CHANGE OF FLOOR PLAN

Texas Dietetic Association reserves the right to change the exhibit floor plan and/or booth locations without prior permission of the exhibitor.

8. NON-ENDORSEMENT

The exhibiting of products and services at the TDA FNCE does not constitute an endorsement by TDA of any product or service exhibited. Exhibitors are not permitted to represent in any manner that TDA has endorsed goods or services supplied by the exhibiting company.

9. CANCELLATION OF CONTRACTED SPACE

An exhibitor that cancels, in writing, participation in the exhibition more than sixty (60) days prior to the date of the opening of the exhibition will receive a full refund of all fees paid to TDA. A fifty percent (50%) penalty of the total cost of exhibit space contracted will be assessed in the event of cancellation between thirty (30) and fifty-nine (59) days prior to show opening. No refunds will be made if space is cancelled within thirty (30) days of show opening.

10. CANCELLATION OF EXHIBITION

Should any emergency arise prior to the opening date of the Exhibition that would cause its cancellation (such as fire, strike, extreme weather conditions or other circumstances), it is understood and agreed that Texas Dietetic Association will reschedule the event as near the original date and site as possible. If the event is not rescheduled, TDA will refund the fees paid by the exhibitor.

11. DAMAGE TO EXHIBIT FACILITIES

The exhibiting company must leave space assigned and occupied in the same condition as when possession began. Exhibitor is liable for damage to walls, columns, floor, carpet, furniture, etc.

12. DISTRIBUTION OF PRODUCT SAMPLES

Exhibiting companies may distribute samples of food(s) and/or beverage(s) that they manufacture or distribute during official exhibit hours. Arrangements for refrigeration or heating of product(s) must be arranged in advance directly with the meeting facility in compliance with their rules and regulations. Arrangements must be made directly with the hotel for cleanup and trash collection of all waste materials. Additional service charges will be the responsibility of the exhibiting company. All activities must be in compliance with the city and facility's fire and health department codes and regulations, as well as other applicable Federal, State, Municipal, etc. requirements.